



DISTRICT COUNCIL
NORTH OXFORDSHIRE

Forward Plan Summary

March 2009 to June 2009

Cherwell District Council

Summary of the Forward Plan

This summary of the Forward Plan, (produced by officers on behalf of the Leader of the Council) sets out the key Executive decisions which will be taken at Cherwell District Council over the next four months. These are the key decisions of which the Council's Executive is currently aware. The Forward Plan will be updated and rolled forward on a monthly basis. As this takes place, the programme will be adjusted: further key decisions may be added, or anticipated ones may be rescheduled or removed. The summary shows the decisions programmed to be taken during each month. A likely date of decision is shown, but it is possible that a decision may be rescheduled to a later month. The full Forward Plan, including the latest position on prospective decisions is available on the council website at www.cherwell-dc.gov.uk, using the link to Council meetings.

This summary sets out the key decisions by month and says whether they will be taken by the Full Executive or by one of its individual Members, or portfolio holders as they are known (see below for details of the membership of the Executive). While key decisions may be taken by officers exercising authority delegated by the Executive, it is the Council's intention that this will very much be the exception.

Key decisions are those which are financially significant (in terms of spending or savings) for the service or function concerned or which will have a significant impact on communities, usually in two or more wards in the District. For the purposes of compiling its Forward Plan the Council has decided that a decision will be financially significant

- if it is equivalent in value to more than 10% of the annual gross budget for the unit concerned or £50,000 whichever is the lesser. If the figure is below £50,000 regard will be had to the impact on communities in deciding whether the decision is key.
- If it involves an individual capital projects with a value greater than £250,000.

In assessing impact on local people (including businesses and organisations) the following factors will be borne in mind:

- The number of users of the service in the wards affected
- Whether the impact will be short term or will last for a number of years, or be permanent.
- The nature of the impact on communities in terms of economic, social and environmental well-being.

For a decision to be key there must be a significant degree of discretion to be exercised by the decision-maker.

The Forward Plan lists documents which are currently available to decision makers. Generally these are also available to the public but some may have restrictions on the information given in them. Copies of public documents listed may be obtained on request from

James Doble,
Democratic, Scrutiny and Elections Manager
Cherwell District Council,
Bodicote House,
Bodicote,
Banbury, Oxfordshire OX15 4AA (e-mail: democracy@cherwell-dc.gov.uk).

There will be a copying charge for each document. Comments on the matters for decision may be made to the relevant contact officer up to the date of the meeting, unless otherwise specified in the consultation details.

Cherwell District Council – Executive Members

Portfolio

Communications and Public Relations (with
Special Responsibility for Climate Change)

Community, Health and Environment

Customer Service and ICT

Economic Development and Estates

Organisational Development and Improvement

Planning and Housing

Policy and Community Planning

Resources

Urban and Rural Services

Member

Councillor Mallon

Councillor Reynolds

Councillor Turner

Councillor Bolster

Councillor Miss Pickford

Councillor Gibbard

Councillor Wood

Councillor Macnamara

Councillor Morris

Cherwell District Council Forward Plan

Key decisions to be taken by the full Executive

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker
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Likely date of decision: March 2009
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Parsons Street Pedestrianisation Scheme Traffic Regulation Order To consider a report to the Council from the Inspector appointed to hold a public inquiry into the Council's proposed traffic regulation order, and recommended amendments to that order.		Portfolio Holder for Economic Development and Estates	David Marriott Tel: 01295 221603	None.
Place Survey 2009 To consider the results of the first 'Place Survey' which has gathered residents' views on life in Cherwell.		Leader of the Council and Portfolio Holder for Policy and Community Planning	Claire Taylor Tel: 01295 221563	None.
Revenues and Benefits Service Delivery Options Appraisal To consider the options for the delivery of revenues and benefits.		Portfolio Holder for Resources	Julie Evans Tel: 01295 221595	None.
Treasury Management Strategy To consider the Council's Treasury Management Strategy		Portfolio Holder for Resources	Karen Curtin Tel: 01295 221551	None.

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker
Response to Department of Communities and Local Government Consultation on Eco-Towns: Weston Otmoor Response to draft Planning Policy Statement and proposal for an Eco-Town at Weston Otmoor		Portfolio Holder for Planning and Housing	Philip Clarke Tel: 01295 221840	None.
Response to Department of Communities and Local Government Consultation on Eco-Towns: North West Bicester Response to the proposal for an Eco-Town at North West Bicester		Portfolio Holder for Planning and Housing	Philip Clarke Tel: 01295 221840	None.
Choice Based Lettings Scheme - Allocations Policy To consider amendments to Cherwell's Allocations Policy to facilitate the implementation of a sub-regional Choice Based Lettings Scheme in partnership with Oxford City Council, South Oxfordshire District Council and Vale of White Horse District Council.		Portfolio Holder for Planning and Housing	Gillian Greaves, Marianne North Tel: 01295 221654, Tel: 01295 227946	None.
Integrated Parking Strategy , Residents Parking and Parking Enforcement To consider proposals on the above issues		Portfolio Holder for Urban and Rural Services	Chris Rothwell Tel: 01295 221712	None.

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker
Access to Services Strategy To consider a Customer Services Strategy for Cherwell District Council		Portfolio Holder for Customer Services and ICT	Pat Simpson Tel: 01295 227069	None.
Service Delivery in Kidlington To consider options for delivering partners' services with our own services in Kidlington. Options derived from discussions with potential service delivery partners including County and Parish Councils, voluntary groups, Police and Health.		Portfolio Holder for Customer Services and ICT	Pat Simpson Tel: 01295 227069	None.
Partnership Working Framework To consider an update on the Partnership Working Framework since it was last reported to Executive on 3 March.		Leader of the Council and Portfolio Holder for Policy and Community Planning	Helen Couperthwaite Tel: 01295 221751	None.

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker
<p>Management Information Strategy The audit commission have highlighted the council's need to improve its data quality arrangements. New national criteria for good data quality (under the Use of Resources Key Lines of Enquiry) set the standards we are required to reach</p> <p>The report includes a draft strategy for how the council plans to improve its management information over the next three years, taking into account the new criteria for data quality.</p>		Portfolio Holder for Organisational Development and Improvement	Neil Lawrence Tel: 01295 221801	None.
<p>Banbury Market To consider the current and future contractual position regarding the Banbury Market.</p>		Portfolio Holder for Urban and Rural Services	Ian Davies Tel: 01295 221698	None.
<p>Markets in Cherwell To consider the outcome of the scrutiny process into markets in the District</p>		Portfolio Holder for Urban and Rural Services	Ian Davies Tel: 01295 221698	None.
<p>Food Waste Recycling Service To consider the latest position and timing of the proposed food waste recycling service.</p>		Portfolio Holder for Community, Health and Environment	Ian Davies Tel: 01295 221698	None.

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker
<p>Medium Term Financial Strategy To consider the Medium Term Strategy which will build upon the 2009/10 budget and consider the key implications of longer-term projections over a 5 year period. Such is the significance of the current economic climate, the financial context in which we operate shifts the next medium term strategy document. Based on the key principles of prudence and sustainability, the strategy aims to contain spending levels within projections of available funding and maintain an adequate level of reserves, whilst still allowing continued progress to be made against the achievement of the council's strategic priorities.</p>		Portfolio Holder for Resources	Karen Curtin Tel: 01295 221551	None.
<p>Juniper Hill Conservation Area Appraisal To consider responses to the appraisal draft and approval of final appraisal.</p>		Portfolio Holder for Planning and Housing	Linda Rand Tel: 01295 221845	None.
<p>Performance Management Framework Quarter 3 Report To consider the Performance Management Framework Quarter 3 Report</p>		Portfolio Holder for Organisational Development and Improvement	Mike Carroll Tel: 01295 227959	None.

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker
Environment and Community 2009/10 Budget and Service Levels To consider the Health and Recreation and Voluntary Sector Grants savings required in 2009/10.		Portfolio Holder for Community, Health and Environment	Ian Davies Tel: 01295 221698	None.
Land Charges Value for Money Review To consider the outcomes of the review and approve an improvement plan to achieve greater value for money in the service.		Portfolio Holder for Resources	Neil Lawrence Tel: 01295 221801	None.

Likely date of decision: April 2009

Older Persons Housing Policy To consider and adopt and Older Persons Housing Strategy		Portfolio Holder for Planning and Housing	Gillian Greaves Tel: 01295 221654	None.
2009/10 Improvement Plan and Corporate Scorecard To consider the priorities for improvement in 2009/10 and how there should be monitored.		Portfolio Holder for Organisational Development and Improvement	Mike Carroll Tel: 01295 227959	None.
Corporate Performance Assessment (CPA) To consider the results of the Audit Commission's Corporate Performance Assessment of the Council in November 2008.		Leader of the Council and Portfolio Holder for Policy and Community Planning	Mary Harpley Tel: 01295 221573	None.

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker
Annual Audit and Inspection Letter March 2009 To consider the Audit Commission's Annual Audit and Inspection Letter published in March 2009.		Leader of the Council and Portfolio Holder for Policy and Community Planning	Mary Harpley Tel: 01295 221573	None.
Constitutional Changes To consider proposed amendments to the constitution following a review.		Leader of the Council and Portfolio Holder for Policy and Community Planning	Liz Howlett Tel: 01295 221686	None.
Capital Finance Strategy To consider proposed changes to the Council's Capital Finance Strategy.		Portfolio Holder for Resources	Karen Curtin Tel: 01295 221551	None.
VFM Review of Property Management Update To consider progress with regard to the review of property management and to consider options with regard to market testing.		Portfolio Holder for Resources	Julie Evans Tel: 01295 221595	None.

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker
<p>Phone Access and Telephony Review To consider</p> <ul style="list-style-type: none"> • A proposal and associated business case and plan for a single customer contact number or small suite of numbers • Revised procurement practice in respect of telephony with associated reduction in costs • Plan for upgrade for main telephone switch and decommissioning of satellite switches • A clear product catalogue for telephony services to the Council 		<p>Portfolio Holder for Organisational Development and Improvement</p>	<p>Simon Park Tel: 01295 223707</p>	<p>None.</p>

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker
Asset Management Plan To consider the 2009/10 Asset Management Plan		Portfolio Holder for Economic Development and Estates	David Marriott Tel: 01295 221603	None.
Addressing Health Inequalities in Cherwell To consider the current position and progress.		Portfolio Holder for Community, Health and Environment	Ian Davies Tel: 01295 221698	None.
Review of Organisational Restructure To consider a report on the results following the re-structure of the Council		Leader of the Council and Portfolio Holder for Policy and Community Planning, Portfolio Holder for Organisational Development and Improvement	Mary Harpley Tel: 01295 221573	None.
Kidlington Area Appraisal Programme To consider responses to the appraisal draft and approval of final appraisal.		Portfolio Holder for Planning and Housing	Linda Rand Tel: 01295 221845	None.
Sports Centre Modernisation To consider progress to date and opening arrangements.		Portfolio Holder for Community, Health and Environment	Paul Marston-Weston Tel: 01295 227095	None.
Support for the Horton Hospital To consider a donation to the cancer care appeal fund.		Portfolio Holder for Community, Health and Environment	Ian Davies Tel: 01295 221698	None.

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker
Oxfordshire 2030 - A Sustainable Community Strategy for Oxfordshire (including a review of the Local Area Agreement 2) To consider the Oxfordshire County Sustainable Community Strategy including a review of the Local Area Agreement 2.	The strategy has been subject to county wide consultation and both the Executive and the Cherwell Community Planning Partnership have provided formal responses.	Leader of the Council and Portfolio Holder for Policy and Community Planning	Claire Taylor Tel: 01295 221563	None.

Likely date of decision: May 2009

Annual Review of Corporate Equality and Diversity Policy To consider the Annual Review of Corporate Equality and Diversity Policy.		Portfolio Holder for Community, Health and Environment	Grahame Helm Tel: 01295 221615	None.
Environmental Crime Enforcement To consider activity to date and proposals for improvement.		Portfolio Holder for Community, Health and Environment	Ed Potter Tel: 01295 221902	None.
Information Communication Technology Strategy To consider an information communication technology strategy for the Council.		Portfolio Holder for Customer Services and ICT	Pat Simpson Tel: 01295 227069	None.

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker
<p>Conservation Area Appraisal Programme Subject of further reports to be specified as programme progresses</p> <p>To consider responses to the consultation draft and approval of final appraisal.</p>		Portfolio Holder for Planning and Housing	Linda Rand Tel: 01295 221845	None.
<p>Banbury Residents Parking Scheme To consider proposals for the scheme.</p>		Portfolio Holder for Urban and Rural Services	Chris Rothwell Tel: 01295 221712	None.
<p>Banbury Cultural Quarter To consider proposals for the development of a cultural quarter.</p>		Portfolio Holder for Community, Health and Environment	Ian Davies Tel: 01295 221698	None.

Likely date of decision: June 2009				
<p>A sustainable community strategy for Cherwell To consider an update regarding the progress of the new sustainable community strategy for Cherwell. To endorse the next steps of the project.</p>	The strategy will be subject to extensive consultation with members, partners and the public.	Leader of the Council and Portfolio Holder for Policy and Community Planning	Claire Taylor Tel: 01295 221563	None.

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker
<p>Pitt Review into Summer 2007 Floods - Further Implications following the Government's Response to the Report Recommendations</p> <p>To consider further implications arising from the Government's response to the Pitt Report.</p>		<p>Portfolio Holder for Community, Health and Environment</p>	<p>Tony Brummell Tel: 01295 221524</p>	<p>None.</p>
<p>Conservation Area Appraisal Programme</p> <p>Subject of further reports to be specified as programme progresses</p> <p>To consider responses to the consultation draft and approval of final appraisal.</p>		<p>Portfolio Holder for Planning and Housing</p>	<p>Linda Rand Tel: 01295 221845</p>	<p>None.</p>
<p>Performance Management Framework Year End Report</p>		<p>Portfolio Holder for Organisational Development and Improvement</p>	<p>Mike Carroll Tel: 01295 227959</p>	<p>None.</p>